Members of the Harvard College community commit themselves to producing academic work of integrity – that is, work that adheres to the scholarly and intellectual standards of accurate attribution of sources, appropriate collection and use of data, and transparent acknowledgement of the contribution of others to their ideas, discoveries, interpretations, and conclusions. Cheating on exams or problem sets, plagiarizing or misrepresenting the ideas or language of someone else as one’s own, falsifying data, or any other instance of academic dishonesty violates the standards of our community, as well as the standards of the wider world of learning and affairs.

“The Honor Code is the beginning of a conversation about what intellectual life means to us, and how we understand ourselves as members of an intellectual community.”

- Nate Bernstein ’17
How to report an academic integrity concern:

If you are concerned about the honesty or integrity of a student’s work in your course, you can submit an initial report to OAISC in any of the following ways:

1) Submit a report online at: report.honorcouncil.fas.harvard.edu

2) Send an email to honorcouncil@fas.harvard.edu explaining the situation.

3) Call the Secretary of the Honor Council Brett Flehinger at 617-495-1736 or the Case Manager Liz Truitt at 617-496-7718

What information do you need to submit an academic integrity concern?

We usually use the following materials to begin an Honor Council review:

- A description of the matter describing what you found, why it seems concerning, and any other relevant information
- The student(s)’ work relevant to the situation
- The corresponding suspected sources (journal articles, solution sets, etc.)
- Syllabus, the assignment prompt or original problem set (if applicable), and academic integrity policy
- Copy of the solution set (if applicable)
- Any relevant email correspondence with student(s) or other involved parties

All information can be provided electronically or in hard copy. Teaching fellows can make the report, provided they have approval of the course head/instructor.

What information will you receive during the Honor Council review?

After submitting an academic integrity concern, we will follow up with you to review the Honor Council process and anticipated timeline. You can expect the following points of contact:

- You will be notified after we have met with and informed the student(s) of the concern.
- You will receive a copy of the student’s written response to the matter. (This statement is optional but most students choose to write one.)
- You will be informed of the outcome after the student has met with the Honor Council and a final decision has been made. If a student is found responsible for violating the Honor Code or the rules on academic integrity you may adjust the assignment/course grade after the final decision.

Questions? Please email honorcouncil@fas.harvard.edu or call 496-7718 or 495-1736